



**BOYS & GIRLS CLUBS
OF ORCHARD PARK - BOSTON**

Thank you for choosing our summer camp! We hope to meet all of your needs and provide your child with a positive summer camp experience.

June 30th- August 15, 2025

Hours: 8:00 AM - 5:30 PM Mon-Fri

Thank you for choosing The Boy's & Girl's Club of Orchard Park-Boston. We eagerly anticipate the opportunity to create lasting memories with your child this summer. Please review the information and the attachments to make sure your child is prepared for the first day of camp.

Our goal is to ensure a safe, healthy & FUN camp experience for everyone!

This letter will tell you what to send, what time to arrive at the Club for drop off/pick up each day, what to do if your child takes medication, swimming (OP only), etc. **Please review the entire letter!**

Arrival/Departure:

- All campers must arrive at the Club on **Monday** of each week they attend by **9am** to check-in and be ready for camper orientation.
- Parent/Guardian must enter the building to drop off your child on Mondays and sign the Camper Code of Conduct, swim expectations and waiver for field trips (if applicable).
- **Boston Club-** Arrival and Departure is in the BACK of the building.
- On Tuesdays, and for the remainder of the session, campers may arrive between **8:00am-9:15 am**.
 - Please **do not arrive before 8am. Doors will not open until 8am.**
- **Off-site Field Trips days*:** All campers must arrive by 9:00am. Departure and return times will vary. A brown paper bag lunch is encouraged on field trip days.
- **OP Campers only-** Please send your camper to camp in their swim suit every Tuesday and Thursday.
- **All campers must be picked up by 5:30pm every day.** If we find this to be a consistent pattern, we will address this concern with you to avoid having your child dismissed from camp.

A late fee of \$20 per camper, per day will be charged every 15 minutes after pick-up time.

This means:

- If you are even 5 to 15 minutes late, you will be charged \$20.
- If you are 16 to 30 minutes late, you will be charged \$40, and so on.

All late fees will be added directly to your member account.

Lunch/Snack:

- Please be sure to send your camper with lunch, snacks (**more than you think your child will need!**) and a reusable water bottle (labeled with last name) **every day**.
- Please **DO NOT** send your child with a lunch that needs to be reheated/cooked in any way.
 - We do not have the capacity to heat/cook lunches.

*** Peanut / tree nut free lunches and snacks***

- Some children in our program have **life-threatening food allergies**. Even a tiny trace of certain foods can trigger **serious and potentially deadly reactions**. We're committed to keeping every child safe—and we need your help to do that. Some suggestions include: Sunbutter & jelly, cheese or deli meat sandwiches, pizza, raisins, apples, veggie sticks, pretzels, etc.
- Snack Shack will be open daily for a limited time with limited availability for purchase.

****Please be sure to inform us of any allergies your child may have.****

If your child forgets their lunch we will have limited options available for them.

What You Can Do

- **Avoid sending snacks/meals** that contain common allergens—especially **peanuts and tree nuts**.
- **Read ingredient labels carefully** before packing food.
- **Label all food containers** with your child's name and contents if homemade.
- **Talk to your child about NOT sharing food** with others due to **unknown allergies**.

What to Wear and Bring to Camp:

- **Water Bottle** - Labeled with last name
- **Clothing/shoes** - Dress your child appropriately for the weather, we go outside rain or shine! All campers participate in outdoor water activities: sprinkler, water games. An extra pair of clothes is always recommended.
- **Towel** (labeled with last name), **full coverage bathing suit**, appropriate shoes, sweatshirt or light jacket, and a plastic bag for wet bathing suits.
- **Sunscreen** - **please apply before** dropping your child off at camp. Staff will advise/encourage campers to reapply in the afternoon. Staff CANNOT apply cream sunscreen.

We strongly encourage you to label ALL of your child's items with their initials or last name.

**The Club is not responsible for lost or stolen items at camp.*

Camper Code of Conduct

Safety is our number one priority for all of our campers and staff. Whether inside the building, outdoors for activities, or off-site for field trips, your child is expected to follow expectations at all times. Respecting these guidelines is essential to a successful camp experience.

Camper Expectations are as follows:

- Camper will take the direction of any counselor or staff member.
- Camper will exhibit appropriate behavior without excessive individualized attention.
- Camper will stay with their assigned group at all times, with the exception of Free Time periods.
- Camper is responsible for personal belongings such as water bottle, lunch box, clothing, personal devices, etc.
- Camper will be respectful of all Club property, be mindful of disposing garbage in proper receptacles, and leaving "no-trace" when we go offsite.
- Camper will refrain from any behavior that might harm (physically or emotionally) a camper or staff member, including Social Media posts.
- Camper will be respectful of others' ideas and values even if they differ from their own. Their actions and language must have a positive impact.
- Camper will follow all the above-mentioned rules when on field trips to offsite locations as well as the pool.
- The Boys & Girls Club of Orchard Park- Boston is a drug/alcohol/weapons free zone.

Behavior Management

We are dedicated to creating a safe, welcoming, and enjoyable environment. Our approach to behavior management begins with prevention. We set clear and reasonable guidelines for all members, reinforce positive behavior, and redirect negative actions. Additionally, we help members recognize and express their emotions to navigate their feelings effectively. If a child's behavior poses a risk to themselves or others, we will step in to ensure safety. We make every effort to communicate and address individual behavior challenges; however, if a problem persists, we reserve the right to remove a child from camp.

Safety is our number one priority, as it lays the foundation for a fun-filled summer. By maintaining a secure and structured environment, we ensure that every camper can fully participate in activities, build friendships, and create lasting memories. Our staff is committed to fostering a positive atmosphere where children can explore, learn, and grow while feeling supported and protected throughout their camp experience.

In extreme situations, a member's behavior may result in immediate suspension or removal from the program. This includes the use of profane or abusive language, as well as any aggressive actions that threaten or cause harm to other participants or staff. Bullying in any form is strictly prohibited, including physical, emotional, verbal, or sexual aggression intended to harm another person.

Swimming (Orchard Park Only)

PLEASE READ!!!!

Your child will have scheduled times for **recreational** swimming at the Orchard Park High School twice a week (Tuesdays & Thursdays 9:30-12:00 pm). **Members need to arrive no later than 9:30am to participate in swim.** Please help ensure that your child comes prepared dressed in a full coverage swimsuit, with a towel that is labeled with last name or initials.

Swimming is subject to cancellation due to weather conditions.

Swim Testing

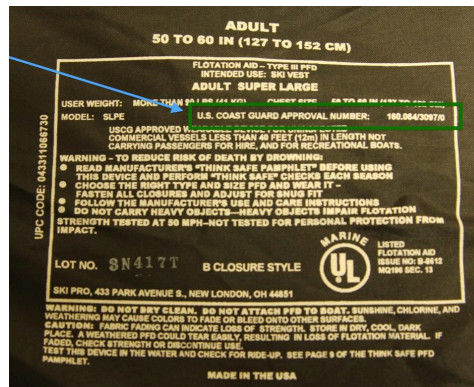
We are committed to ensuring the safety and well-being of all our participants. In alignment with our commitment, we will be strictly following the Red Cross classifications & Erie County Health Department's guidelines for swimming activities. These guidelines are designed to protect your child/children & staff. We appreciate your cooperation & understanding while we adhere to them.

The Water Safety Instructor will classify all members based on their swimming ability. **All members' swim classifications will be non-negotiable.** Swimming in a large community pool is vastly different from swimming in the comfort of your own pool at home. Therefore, it is crucial to adhere to the swim classifications to ensure everyone's safety. The Water Safety Instructor may review or retest any member whose skills appear to be inconsistent with their classification to ensure that safety standards have been maintained.

We will be classifying campers into three different swim levels:

- **Green-** Deep End Swimmer. Can swim 2 continuous laps of the pool without stopping by demonstrating necessary swim strokes, jump into the deep end and fully submerge head then tread water for 2 minutes. Also shows confidence and comfortability in the water.
- **Red-** Shallow End Swimmer- Can stand in the shallow end with their head above the water, but does not demonstrate adequate swimming strokes and/or comfortability in the water.

- **Yellow** Non-Swimmer. **Must wear a US coast guard approved life jacket at all times.** Cannot stand in the shallow end with their head above water, does not show comfortability in the water, and does not demonstrate necessary swim strokes.
 - **Life Jackets and Flotation Devices**
 - If your child uses any form of flotation device at home send your child on day one with their **US Coast Guard Approved** life jacket or wearable foam flotation device, **Arm floaties are not permitted.**
 - Campers are responsible for providing their own US Coast Guard Approved Flotation device.
 - The life jacket/flotation device must have a US Coast Guard Approval number on it; otherwise, it will not be permitted in the pool. A photo of what to look for is provided below. Amazon and Walmart offer affordable options for roughly \$20.



Your child will only need to take the swim test once (on their first day of swim) if they are signed up for multiple weeks. Your child will have the ability to retest at the beginning of each week if they want to try for a higher swim level.

Swim Behavior Expectations

- We expect campers to conduct themselves with respect and mindfulness while in the vicinity of the pool and locker rooms. This includes adhering to lifeguard instructions, practicing good sportsmanship, and respecting the personal space and belongings of others.
- In the event that a camper fails to meet these expectations and engages in behavior that compromises the safety or well-being of themselves or others, they will be given a warning. Should the behavior persist despite the initial warning, disciplinary actions will be determined based on the nature of the offense. These actions may range from temporary suspension of swimming privileges to further disciplinary measures, as deemed appropriate by the Aquatics Director.
- Our primary goal is to ensure the safety and enjoyment of all campers, and we appreciate your cooperation in reinforcing these expectations with your child.

Swimming Pool Rules

1. No person shall enter the pool without a certified lifeguard present and responsible in the pool area.
2. Persons using the pool must first take a shower before entering the pool.
3. No person having skin lesions, sore or inflamed eyes, mouth, nose or ear discharges, or who is known to be a carrier of the microorganisms of any communicable disease shall use the swimming pool at any time.
4. Urinating, expectorating or blowing the nose in the pool is prohibited
5. Roughhousing of any kind in the pool area or locker room is prohibited
6. **NO DIVING**

7. Guidelines for use of the DIVING BOARDS

- i. One person on the board at a time. Next individual waits on the floor.
- ii. Swimmers are allowed one bounce on the board before jumping straight out. Swim to either side immediately.
- iii. Before the next person gets on the diving board be sure the water is clear of the previous swimmer.

8. Walk at all times

9. Water sports will be regulated by Lifeguards/Youth Development Professionals

10. No food or drink allowed in the pool area or locker room

11. No glass of any kind on in the pool area or locker rooms

12. Swim classification wrist bands must stay on at all times

13. Camper must be able to manage swimsuit independently

14. If your child's swim classification calls for a lifejacket, it is the parent/ guardian's responsibility to provide their child with a US Coast Guard Approved Life Jacket / Floatation Device

Parent/Guardian Assistance:

We ask for your support in discussing these guidelines with your children and ensuring they understand the importance of following them. By working together, we can help ensure a safe & fun environment for everyone.

If you have any questions or need further information, please do not hesitate to contact Carli DiNardo at cdinardo@bgclubop.org or 716-662-1941.

Thank you for your cooperation and understanding.

Swim Dates: 7/1, 7/3, 7/8, 7/10, 7/15, 7/17, 7/22, 7/24, 7/29, 7/31, 8/5, 8/7, 8/12, 8/13

We kindly ask that you send your child to the club in their swimsuit on the dates listed above.

Having them arrive prepared in their swim attire will help streamline our transition into the pool area and maximize our time swimming. Please ensure that swim suits are comfortable, appropriately sized and easy for them to manage independently. Club staff are not able to assist with changing your child in and out of their swimsuit.

Medication Distribution:

According to NYS OCFS REGULATIONS, Camp staff members do not have the authority to administer medications unless MAT certified (we do not currently have anyone on staff MAT certified). If your child needs a self-administered medication during camp hours, an **Authorization for the Self Administering of Medication Form is a required form your physician & must be signed by the physician and parent/guardian (this form is attached and can be made available by emailing cdinardo@bgclubop.org). This form and the medication must be turned in on the first day of camp. Medications must be clearly marked with the child's name, dosage and time for self-administering. When self-administering medication, the camper must do so in the presence of an adult camp staff member. **All medications must be in their original container and will be stored in a locked storage area designated for medications.** If the administration of any drug prescribed by a physician requires a specific training, the Staff at the Boys & Girls Club of Orchard Park – Boston are **not MAT Certified** and do not have the authority to perform duties that are beyond their certification, therefore are unable to administer the medication according to NYS OCFS Regulations.**

A sick child should be kept at home, both for their sake and that of others. Please inform us of the nature of the illness, especially if it is a communicable disease.

Cell Phones/ Devices:

Cell phones / Chromebooks / Tablets / iPads / Nintendo Switches are STRONGLY DISCOURAGED at camp.

*****Cell phones are an exception if used for medical reasons*****

If a camper insists on bringing their device to camp, our camp staff and counselors will do their best to eliminate the use of devices during the camp day. If devices become a distraction or it is being used inappropriately, camp staff & counselors will confiscate a campers' device. We will place the device in the office until a parent/guardian comes for pickup.

Photos, video, youtube, tiktok & facetime is prohibited. By minimizing electronic distractions, we create an environment where campers can embrace new experiences, develop meaningful friendships, and cultivate essential life skills such as problem-solving, teamwork, and resilience. Our aim is to foster a sense of adventure, curiosity, and independence in each camper, laying the foundation for lifelong memories and personal growth. Camp staff and counselors will do their best to make sure campers do not have their devices in use during camp.

*The Boys & Girls Club/Camp will not be responsible for any lost, stolen or broken items while at camp.
If your child decides to bring a device to camp it is at your own risk.

What if my camper will be missing a day at camp or arriving late?

Please email the Orchard Park Club at cdinardo@bgclubop.org or Boston Club at kestes@bgclubop.org. Also, if anyone other than the parent or guardian is picking up your child please call us (Orchard Park- 716-662-1941 or Boston 716-226-4165) with the name of the individual who will be picking up. **ID is required for pickup.**

With summer rapidly approaching, we understand that there may be questions regarding payment for the weeks of summer camp your child is registered for. It's important to note that regardless of attendance, you are responsible for payment for all weeks enrolled by June 27, 2025.

STAY INFORMED:

Follow Us on Facebook or Instagram for the latest updates:

OP: <https://www.facebook.com/bgclubop/>

Boston: <https://www.facebook.com/bgclubbostonny/>

Instagram: [bgclubop_boston](#)

CONTACT US:

Adam Wittmeyer: Executive Director awittmeyer@bgclubop.org, (716)662-1941, ext 101

Carli DiNardo: Unit Director, Orchard Park, cdinardo@bgclubop.org, (716)662-1941

Kim Estes: Unit Director, Boston, kestes@bgclubop.org, (716)226-4165

Lori Stein: Office Manager, lstein@bgclubop.org, (716)662-1941, ext 102

Any questions? Please contact us by phone or email!

**Thank you for your cooperation,
We look forward to a safe, healthy
& FUN summer camp!**

**Boys & Girls Club of Boston Summer Camp
Boys & Girls Club of Orchard Park Summer Camp**



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